

**APPLICATION FOR NO OBJECTION CERTIFICATE
FOR ALIENATION OF HOUSE /PLOTS**

No. _____

Dated _____

TO

**THE DIRECTOR (ESTATE & LAND),
PUNJAB GOVERNMENT SERVANTS HOUSING
FOUNDATION**

I/We _____

W/o, S/o, D/o, Legal heir(s)

of _____

R/o _____

is/are the owner (s)/allottee(s) of House /Plot No. _____ measuring _____ category

_____ situated at _____. This house /Plot was allocated

under PGSHF relation No. _____ and now I/we intend to alienate the aforesaid house/plot

through registered transfer/sale/gift deed in favour of

Mr./Mst. _____

S/oD/oW/o _____ R/o _____

It is, therefore, requested that requisite No Objection Certified (NOC) to alienate the aforementioned house/plot may kindly be issued so that the desired deed may be got registered from the registration office in favour of the aforementioned transferee(s)/Donee(s). In this regard, please accept the enclosed Pay Order No. _____ dated _____ favouring PGSHF of Bank _____ on account of transfer fee. I/We transferor(s) undertake that we have no objection if Foundation transfer s my membership in favour of aforementioned transferee(s). Henceforth, I/We transferor(s) have no relation with the Foundation after the transfer of above mention house/plot.

We transferor(s) and transferee(s) undertake that this transfer is subject to the following conditions and these shall not be breached under any circumstances, in case of breach the Foundation keeps all rights & interest to proceed against the accused.

- After the issuance of requested NOC, if transferor(s) wishes to withdraw request then the transfer fee shall neither be refundable nor be usable/redeemable for the issuance of any other NOC.
- No conversion of house or Plot is allowed by the Foundation. In case of unauthorized conversion, Foundation shall have all rights to cancel the allotment of aforesaid House/plots and we will have no objection for such cancellation.
- All subsequent transfer s of aforementioned house/plot shall be made with the prior approval of the Foundation subject to the payment of transfer fee, as may be determined by the PGSHF Board from time to time, in addition to payment of tax, fee or other dues levied under any law.
- Structural change of house/plot shall not be made without prior permission of the Competent Authority.
- Being resident of the aforementioned scheme I/we transferee(s) shall be liable to pay use charges as determined and levied by the PGSHF Board from time to time basis.

TRANSFERER(S)

1. Name _____

S/O W/O _____

NIC No. _____

R/o _____

Signature _____

Impression _____

2. Name _____

S/O W/O _____

NIC No. _____

R/o _____

TRANSFEEE(S)

1. Name _____

S/O W/O _____

NIC No. _____

R/o _____

Signature _____

Impression _____

2. Name _____

S/O W/O _____

NIC No. _____

R/o _____

(P.T.O)

Signature _____

Impression _____

3. Name _____

S/O W/O _____

NIC No. _____

R/o _____

Signature _____

Impression _____

4. Name _____

S/O W/O _____

NIC No. _____

R/o _____

Signature _____

Impression _____

5. Name _____

S/O W/O _____

NIC No. _____

R/o _____

Signature _____

Impression _____

Signature _____

Impression _____

3. Name _____

S/O W/O _____

NIC No. _____

R/o _____

Signature _____

Impression _____

4. Name _____

S/O W/O _____

NIC No. _____

R/o _____

Signature _____

Impression _____

5. Name _____

S/O W/O _____

NIC No. _____

R/o _____

Signature _____

Impression _____



Identifier:

I _____ S/o D/o _____

R/O _____

_____ Having CNIC No. _____

is a resident of the aforementioned Scheme and my House/plot No. is _____ Rel # _____

I personally know the transferor(s).

Thumb Impression of the identifier _____

Signature of the identifier _____

PROCEDURE

- All applications of transfer of house/plots along with annexures shall be submitted to Director (Estate & Land).
- Both parties shall appear before the Director (Estate & Land) and Director (I.T) signature/thumb impressions on requisite documents.
- After approval of the Competent Authority, Director (Estate & Land) will issue transfer letter in favour of new purchaser(s).
- Both parties seller(s) and purchaser(s) are duty bound to provide all kind of paper/documents if any pointed out by the PGSHF for the completion of transfer formalities otherwise delay will be considered on part of the parties.
- Following documents are required to be submitted with the application of NOC.
 - Attested copy of CNIC of both parties.
 - Four Attested passport size photographs of both transferor(s) and transferee(s).
 - Area measurement Certificate of the house/plot.
 - Clearance Certificate of User Charges.
 - Pay order of the Transfer fee in favour of PGSHF.